

Decision Summary

Committee: Annual Council
Date: 21 May 2008
Committee Clerk: Adrian Johnson
Tel: 01484 221000

1. To elect the Mayor for the ensuing year

To note.

Decision: Councillor Karam Hussain was elected Mayor for the ensuing year.

2. To appoint a Deputy Mayor for the ensuing year

To note.

Decision: Councillor Julie Stewart Turner was appointed Deputy Mayor for the ensuing year.

3. To approve as a correct record and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 19 March 2008

Please see detailed report.

Decision: The Minutes were agreed as a correct record.

4. Interests

The Councillors will be asked to say if there are any items on the Agenda about which they might have a personal interest which prevents them from taking part in the discussions. They could be financial or some other reason. A form is attached for completion by Councillors if they have an interest in any of the items to be discussed at the meeting. Please complete this form and return it to the Committee Officer at the end of the meeting.

Decision: None declared.

5. **Announcements by the Mayor and Chief Executive**

To note, including results of District Council Elections held 1 May 2008, and the acceptance of Office of Councillors elected.

(Please see detailed report)

Decision: The Chief Executive advised of the official return of the election of Councillors held 1 May 2008, as per the detailed report, and that all Members elected would retire in 2012, and had made the statutory declaration of acceptance of office.

The Mayor welcomed all new Members onto the Council.

6. **To receive any apologies for absence from Elected Members**

To note.

Decision: Apologies for absence were received from Councillors Akhtar, Battye, Grunsell and Sarwar

7. **Constitution of Kirklees Council**

To consider and determine amendments to the Constitution of Kirklees Council:

(Report of the Head of Legal Services, together with the Minutes of Council Business Committee of 12 May 2008, attached)

Contact: Susan Betteridge 01484 221720

Decision: (1) That approval be given to the appointments of the new external members to the Standards Committee, namely Paul Blyth as Chair, and Reverend Mike Roberts; also the appointment of Holme Valley Parish Council representative Charles M Kaye as a new representative, all these appointments to be under the terms recommended by the Council Business Committee of 12 May 2008, and the other representatives to remain the same.

(2) That the amendments to the Constitution set out or referred to in the report previously circulated at Item 7 of the Council Summons (herewith) as modified by the recommendations to Council from Council Business Committee, be approved and adopted and that the Head of Legal Services (or nominee) and Head of Policy and Governance be authorised to finalise and implement the drafting required to give effect to the amendments.

8. Revisions to Contract Procedure Rules and Financial Procedure Rules

To consider and determine.

(Report of Director of Finance attached; Minutes of Council Business Committee, attached at item 7 above, also refer)

Contact: Martin Dearnley 01484 2211233

Decision: That amendments to Contract Procedure Rules and Financial Procedure Rules referred to in the report at Item 8 of the Council Summons (herewith) be approved and adopted and that the Director of Finance be authorised to finalise and implement the drafting required to give effect to the amendments.

9. To approve the dates, times and venues of meetings of the Council for the Municipal Year 2008/9 as proposed by Council Business Committee on 12 May 2008

(Report attached)

Contact: Adrian Johnson 01484 221712

Decision: That, as per the submitted report:-

Ordinary Meetings of the Council be held on the following dates at 5.00pm:

25 June 2008
16 July 2008
3 September 2008
15 October 2008
12 November 2008
10 December 2008
21 January 2009
18 March 2009

(All at the Huddersfield Town Hall with the exception of 3 September 2008, which be at Cleckheaton Town Hall)

That Budget Council be held on 25 February 2009 at 2.00pm and that the provisions of Council Procedure Rule 3 should apply to this meeting.

That the Annual Meeting of the Council be held on 20 May 2009 (provisional).

10. To provide an opportunity for Group Leaders to outline their Group's approach to the formation of the administration for the 2008/9 Municipal Year

To note.

Decision: Councillors Robert Light, Mehboob Khan, Kath Pinnock, Andrew Cooper and Roger Roberts spoke on this item.

11. To elect the Leader of the Council for the Municipal Year 2008/09

To determine.

Decision: Councillor Robert Light was elected Leader of the Council.

12. Cabinet : Appointment of Members, their Portfolios, and Deputy Leader :

To determine for the Municipal Year 2008/09 the number of Members to be appointed to the Cabinet, to approve their portfolios and appoint Members thereto and appoint one Member to be Deputy Leader of the Council.

(Report to be tabled)

Decision: The following Members were appointed to the Cabinet with the Portfolios indicated. Councillor J Dodds was appointed Deputy Leader of the Council for the 2008/9 Municipal Year:

Councillor Light - Leader of the Council
Councillor J Dodds - Children's Services Portfolio
Councillor M Bates - Health and Adult Services Portfolio
Councillor D Firth - Corporate and Business Services Portfolio
Councillor D Hall - Transportation and Green Services Portfolio
Councillor K Iqbal - Safer and Stronger Communities Portfolio
Councillor A Palfreeman - Finance and Governance Portfolio
Councillor K Sims - Regeneration Portfolio
Councillor E Smaje - Leisure and Neighbourhood Services Portfolio

13. Committees of the Council

To determine for the Municipal Year 2008/09 the Committees of the Council.

(Report attached)

Decision: That the Committees of the Council for the ensuing Municipal Year be established, as set out in the report submitted at Item 13 of the Council Summons (herewith).

14. Allocation of Seats

To determine for the Municipal Year 2008/09 the allocation of seats on Committees to any Political Groups formed under the Local Government (Committees and Political Groups) Regulations 1990 or any substituted regulations and the allocation of seats to any Members of the Council who are not Members of any such Political Groups.

(To be tabled)

Members are informed that it is proposed that arrangements for representation of Political Groups on the Committees and Panel listed below should NOT be in accordance with the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 but should be as set out in the report to be circulated at this item:

Corporate Governance and Audit Committee
Personnel Committee
Overview and Scrutiny Management Committee
Corporate Parenting Panel

This notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committees and Political Groups) Regulations 1990. Each proposal will require approval with no Member of the Council voting against.

(Part 3 of the Local Government Act 2000 states: A Standards Committee of a relevant authority in England is not to be regarded as a body to which Section 15 of the Local Government and Housing Act 1989 (duty to allocate seats to Political Groups) applies).

- Decision:**
- (1) That requirements of Section 15 and 16 of the Local Government and Housing Act 1989 should not apply to the Corporate Governance and Audit Committee; Personnel Committee; Overview and Scrutiny Management Committee; and Corporate Parenting Panel.
 - (2) That the number and proportions of Members on Committees and Panels be in accordance with the schedule marked Item 14 circulated at the meeting (herewith).

15. Dates/Times of Cabinet and other Committees and Panels

To determine for the Municipal Year 2008/09 the dates and times of meetings of Cabinet, Cabinet Committees, and other Committees and Appeals Panels.

(Schedule attached)

- Decision:** That the dates and times of meetings in the ensuing Municipal Year be in accordance with the schedule circulated at Item 15 (herewith)

16. Membership of Committees/Panels and Ratio of Substitutes Panel

To determine for the Municipal Year 2008/09 the Membership of the Committees and Panels in accordance with nominations from Group Business Managers and the ratio of the Panel of Substitute Members for each Political Group.

(Report to be tabled)

Decision: Please see detailed/appendix report

17. Appointment of Members to Joint Authorities

To determine for the Municipal Year 2008/09 arrangements for the allocation of seats to the Joint Authorities.

(Report attached)

Decision: (1) That the appointments to the Joint Authorities as outlined in the report circulated at Item 17 be approved.

(2) That the Group Business Managers forward names of the Members to be appointed to the Joint Authorities to the Head of Policy and Governance Service.

(3) That pursuant to Section 31 of the Local Government Act 1985 the Head of Policy and Governance Service terminates the appointment(s) of any Members appointed to a Joint Authority(ies) who have been replaced pursuant to Resolution (2) above and that he gives notice of the new appointment(s) and the termination of the previous appointment(s) to the Joint Authority(ies) concerned.

18. Appointments to Outside Bodies/other Committees

To determine for the Municipal Year 2008/09 the appointment of representatives to other Committees, outside bodies etc. except where appointment to those bodies has been delegated by the Council or is exercisable only by the Cabinet.

(Report attached)

Decision: That the allocation of places/ratios, as appropriate, in the submitted report at Item 18 (herewith) be confirmed; that Group Business Managers put forward nominations to the Head of Policy and Governance Service, excepting those bodies with executive functions which be referred to Cabinet for nomination, and charities which be referred to Area Committees for nominations.

19. Spokespersons of Joint Committees and External Bodies

To determine, for the Municipal Year 2008/09 the Council's spokespersons nominated to reply to oral questions at Council meetings upon any service provided by the following organisations:

- (a) Kirklees Neighbourhood Housing
- (b) Kirklees Active Leisure
- (c) West Yorkshire Passenger Transport Authority
- (d) West Yorkshire Fire and Rescue Authority
- (e) West Yorkshire Police Authority
- (f) Joint Services Committee
- (g) Leeds City Region Leaders' Board

(Report attached)

Decision: (1) That the undermentioned Council spokespersons be nominated for the purpose of replying to oral questions at Council meetings upon an service provided by the organisation:-

Kirklees Neighbourhood Housing - Councillor M Walton
Kirklees Active Leisure - Councillor D Woodhead.

(2) That nominated spokespersons for the remaining Joint Committees/External Bodies be deferred to the next meeting of the Council.

20. To appoint the Chairs and, if considered appropriate, the Deputy Chairs of the following Committees etc for the Municipal Year 2008/09

To determine for:-

- (a) Overview and Scrutiny Management Committee
- (b) Standards Committee
- (c) Planning and Highways Committee
- (d) Licensing and Safety Committee
- (e) Personnel Committee
- (f) Area Committee - Batley
- (g) Area Committee - Birstall and Birkenshaw
- (h) Area Committee - Colne Valley
- (i) Area Committee - Denby Dale
- (j) Area Committee - Dewsbury
- (k) Area Committee - Holme Valley North
- (l) Area Committee - Holme Valley South
- (m) Area Committee - Huddersfield North
- (n) Area Committee - Huddersfield South
- (o) Area Committee - Kirkburton
- (p) Area Committee - Mirfield
- (q) Area Committee - Spen Valley
- (r) Appeals Panel
- (s) Corporate Governance and Audit Committee
- (t) Corporate Parenting Panel

Decision: Committee Chairs were approved in accordance with the attached schedule.

21. Sign off of the Kirklees Local Area Agreement (LAA)

To agree the LAA for submission to government.

(Report attached)

Contact: Julie Fothergill 01484 221418

Decision: That the Council agrees the LAA (as submitted) for submission to the government.